

Simon Tsui

www.simontsui.net

EDUCATION: **Stony Brook University, Stony Brook, NY**
B.A. in Political Science, expected May 2009

Stuyvesant High School, New York, NY
High School Diploma, June 2005

EXPERIENCE

mimoYmima

Summer 2007 - Present

Web Development Intern

- Created, maintained and/or troubleshooted PHP and CSS files; worked on layout images using Adobe Photoshop and Illustrator
- Embedded Google APIs on websites (Google Maps, Google Calendar)
- Implemented RSS parsers, PHP mailing lists, and HTML E-mails

Stamina Tech & Design

Summer 2006

Administrative Assistant

- Helped organize inventory
- Inputted and maintained records in the company database
- Worked with client's staff to archive and duplicate multimedia products

Stony Brook University Residential Safety Program

Fall 2005

Field Unit

- Aided undergraduate and graduate students needing off-hours escort
- Maintained the security and safety of residential buildings on campus
- Assisted RAs and University Police during fire alarms and emergencies

United East Athletic Association

Summer 2004 – Summer 2005

Summer Teaching Assistant

- Assisted instructors in preparing and carrying out lessons
- Provided children and parents with program information
- Worked with UE staff to plan and set up educational events

New York Aquarium

Summer 2003 – Summer 2004

Docent

- Interacted with visitors at exhibits, and educated them about marine habitats and animals
- Provided visitors with program information, directions and assistance
- Helped aquarium instructors with programs and preparations

COMPUTER SKILLS

- Microsoft Word, Excel, PowerPoint; Adobe Photoshop, Illustrator; Macromedia Dreamweaver; FTP; FileMaker
- Proficient in web design/development (XHTML/CSS), and a familiarity with Javascript and PHP
- Experience with Content Management Systems (WordPress and Nucleus CMS)

INTERESTS

Billiards, Scrabble, crosswords, handball, volleyball, blogging, photography

◆ *References upon request* ◆